



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

June 2, 2020

Immediately Following Finance, Personnel & Safety Committee Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Police Department Garage Roof Repair
- Bids for Chip Sealing Project
- Removal of Fence in Yard at City Hall (Old Daycare)

Water & Sewer Department Report

- CMAR Report and Resolution 06-2020
- DNR WWTP Invoice

New Business

- Discussion and Action on Using Streets for June Dairy Day Events
- Discussion and Action on Extension for Replacement of Sidewalks, Curb and Gutter for 4 South Bridge Street

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated June 1, 2020
Elizabeth Amend, Clerk-Treasurer

Compliance Maintenance Annual Report

Markesan Wastewater Treatment Facility

Last Updated: Reporting For:

5/28/2020

2019

Grading Summary

WPDES No: 0024619

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

CITY OF MARKESAN
RESOLUTION NO. 06-2020

COMPLIANCE MAINTENANCE RESOLUTION
CMAR REPORT YEAR 2019

BE IT RESOLVED, that the City of Markesan informs the Wisconsin Department of Natural Resources that the following actions were taken by the Common Council:

1. Reviewed the Compliance Maintenance Annual Report which is attached to this Resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
 - a. That Anthony Doro and Jeffrey Heberer of the Wastewater Treatment Plant be commended for continuing their successful maintenance program.
 - b. That this maintenance program be continued and revised, as necessary, to provide the best possible system for maintenance.

Adopted by the Common Council of the City of Markesan this 9th day of June, 2020, by a roll call vote of _____ Aye, _____ Nay, _____ Absent, _____ Abstain.

CITY OF MARKESAN

Rich Slate, Mayor

ATTEST:

Elizabeth Amend, City Clerk-Treasurer



WI Department of Natural Resources 2020 Environmental Fee Invoice

Descriptions of what you are being billed for are on the back side of this page

For additional questions please contact:

Laboratory Certification fees
NR101 Wastewater fees
Wastewater Groundwater fees

Tom Trainor
Stephen Nehring
Stephen Nehring

tom.trainor@wisconsin.gov
stephen.nehring@wisconsin.gov
stephen.nehring@wisconsin.gov

(920)412-5970
(608)261-6406
(608)261-6406

ANTHONY DORO
MARKESAN WASTEWATER TREATMENT FACILITY
461 W MANCHESTER ST
PO BOX 352
MARKESAN WI 53946-0352

Invoice for Facility ID: 424004680
MARKESAN WASTEWATER TREATMENT FACILITY
461 W MANCHESTER ST
MARKESAN WI 53946

This first page contains the total amount due for your facility. The second page contains an itemized listing of the fees for your records.

Attention:

If you pay by check, you **must include the payment stub** at the bottom of your invoice for your payment to be processed on time and to avoid a possible late fee. If you pay on-line, you will be asked to provide the invoice number below.

To ensure quality on time service in the future please assist with the following:

- Ensure that we have the most current email address on file.
- If your email address changes please inform the contact listed at the top of this invoice.
- Please add DNREnvironmentalFees@wisconsin.gov to your contacts list and mark as not SPAM.

Detach and enclose this portion with your check payable to Wisconsin DNR

If billing address is incorrect, please show changes:

ANTHONY DORO (email: markesan001@centurytel.net)
MARKESAN WASTEWATER TREATMENT FACILITY
461 W MANCHESTER ST
PO BOX 352
MARKESAN WI 53946-0352

Invoice No: 424004680-2020-1
Invoice Date: 05/20/20
Amount Due: \$3,565.02
Date Due: 06/19/20

Please mail to:
Wisconsin DNR - Environmental Fees
PO Box 93192
Milwaukee, WI 53293-0192

Pay by credit card or e-check at <http://dnr.wi.gov/epay>



WI Department of Natural Resources 2020 Environmental Fee Invoice

Page 2 - Itemized Fees as of May 20, 2020

Name: MARKESAN WASTEWATER TREATMENT FACILITY

Facility ID: 424004680

Lab Certification Fees

Fee Category	Quantity	Units	Rate	Total Fee	Amt Paid	Balance Due
Renewal Base Fee	10	Rvu	\$74/RVU	\$740.00	\$0.00	\$740.00
Renewal Matrix Fee	5	Rvu	\$74/RVU	\$370.00	\$0.00	\$370.00
Renewal Tech/Class Fee - Aqueous	6	Rvu	\$74/RVU	\$444.00	\$0.00	\$444.00
Total				\$1,554.00	\$0.00	\$1,554.00

NR101 Wastewater Fee Adjustment Factor for 2016 is 2.4510 Permit WI-24619

Fee Category	Quantity	Units	Rate	Total Fee	Amt Paid	Balance Due
BOD5, Total	1986.5	Pounds	\$0.0330			
BOD5, Total	1346	Pounds	\$0.0400			
Nitrogen, Ammonia (NH3-N) Total	61.5459	Pounds	\$0.0770			
Nitrogen, Ammonia (NH3-N) Total	188.8921	Pounds	\$1.1080			
Nitrogen, Ammonia (NH3-N) Total	8.9068	Pounds	\$1.1850			
Phosphorus, Total	428.2636	Pounds	\$0.3400			
Suspended Solids, Total	1112.8	Pounds	\$0.0400			
Suspended Solids, Total	1563.7	Pounds	\$0.0330			

NR101 Wastewater Fee Adjustment Factor for 2017 is 2.4510 Permit WI-24619

Fee Category	Quantity	Units	Rate	Total Fee	Amt Paid	Balance Due
BOD5, Total	2630.5	Pounds	\$0.0400			
BOD5, Total	3685.5	Pounds	\$0.0330			
Nitrogen, Ammonia (NH3-N) Total	15.0355	Pounds	\$1.1080			
Nitrogen, Ammonia (NH3-N) Total	981.9831	Pounds	\$0.0770			
Nitrogen, Ammonia (NH3-N) Total	318.6575	Pounds	\$1.1850			
Phosphorus, Total	827.4515	Pounds	\$0.3400			
Suspended Solids, Total	1466.9	Pounds	\$0.0400			
Suspended Solids, Total	1984.6	Pounds	\$0.0330			

NR101 Wastewater Fee Adjustment Factor for 2018 is 2.4510 Permit WI-24619

Fee Category	Quantity	Units	Rate	Total Fee	Amt Paid	Balance Due
BOD5, Total	3119.2	Pounds	\$0.0400			
BOD5, Total	3111.1	Pounds	\$0.0330			
Nitrogen, Ammonia (NH3-N) Total	425.041	Pounds	\$0.0770			
Nitrogen, Ammonia (NH3-N) Total	50.2542	Pounds	\$1.1850			
Nitrogen, Ammonia (NH3-N) Total	256.6718	Pounds	\$1.1080			
Phosphorus, Total	811.3994	Pounds	\$0.3400			
Suspended Solids, Total	1758.5	Pounds	\$0.0400			
Suspended Solids, Total	1658.6	Pounds	\$0.0330			

NR101 Wastewater Fee Adjustment Factor for 2019 is 2.4510 Permit WI-24619

Fee Category	Quantity	Units	Rate	Total Fee	Amt Paid	Balance Due
BOD5, Total	4378.8	Pounds	\$0.0330			
BOD5, Total	5185.8	Pounds	\$0.0400			
Nitrogen, Ammonia (NH3-N) Total	1685.8576	Pounds	\$0.0770			
Nitrogen, Ammonia (NH3-N) Total	372.9705	Pounds	\$1.1850			
Nitrogen, Ammonia (NH3-N) Total	867.1074	Pounds	\$1.1080			
Phosphorus, Total	458.9324	Pounds	\$0.3400			
Suspended Solids, Total	2213.2	Pounds	\$0.0330			
Suspended Solids, Total	2703.4	Pounds	\$0.0400			

NR101 Wastewater Fee Adjustment Factor for 2020 is 2.4510 Permit WI-24619

NR101 Wastewater Fee Adjustment Factor for 2020 is 2.4510 Permit WI-24619

<i>Fee Category</i>	<i>Quantity</i>	<i>Units</i>	<i>Rate</i>	<i>Total Fee</i>	<i>Amt Paid</i>	<i>Balance Due</i>
BOD5, Total	7623.7	Pounds	\$.0330			
BOD5, Total	5150.7	Pounds	\$.0400			
Nitrogen, Ammonia (NH3-N) Total	242.4885	Pounds	\$.1080			
Nitrogen, Ammonia (NH3-N) Total	1533.7555	Pounds	\$.0770			
Nitrogen, Ammonia (NH3-N) Total	426.6624	Pounds	\$.1850			
Phosphorus, Total	505.5157	Pounds	\$.3400			
Suspended Solids, Total	2215	Pounds	\$.0400			
Suspended Solids, Total	3667.3	Pounds	\$.0330			

NR101 Wastewater Fee Average for year 2020 Permit WI-24619

<i>Fee Category</i>	<i>Quantity</i>	<i>Units</i>	<i>Rate</i>	<i>Total Fee</i>	<i>Amt Paid</i>	<i>Balance Due</i>
Average BOD5, Total	5	Years	Fee	\$678.04	\$0.00	\$678.04
Average Nitrogen, Ammonia (NH3-N) Total	5	Years	Fee	\$366.86	\$0.00	\$366.86
Average Phosphorus, Total	5	Years	Fee	\$505.26	\$0.00	\$505.26
Average Suspended Solids, Total	5	Years	Fee	\$360.86	\$0.00	\$360.86
Total				\$1,911.02	\$0.00	\$1,911.02

Wastewater Groundwater Fees

<i>Fee Category</i>	<i>Quantity</i>	<i>Units</i>	<i>Rate</i>	<i>Total Fee</i>	<i>Amt Paid</i>	<i>Balance Due</i>
Disposal of Sludge/Solids		Fee	\$100.00	\$100.00	\$0.00	\$100.00

Total Environmental Fee
\$3,565.02



Betsy Amend <bamend@markesanwi.gov>

June Dairy Days

1 message

mayorsl8@aol.com <mayorsl8@aol.com>

Thu, May 28, 2020 at 1:00 PM

Reply-To: mayorsl8@aol.com

To: "bamend@markesanwi.gov" <bamend@markesanwi.gov>

Dear Betsy,

Here is my proposal for June Dairy Days 2020. Please put this in the information packets.

Sincerely,

Rich

June Dairy Days Proposal

Dairy and agricultural roots run deep in our area. Family dairy farms provided a strong foundation for the economic engines that still drive our communities today.

June is the time to showcase our dairy heritage and to properly thank our farming industry for making this area a great place to live, work, and raise a family.

This year is a little different, but we can step-up to the social-distancing challenge. I am asking the City to support the following plan for to celebrate June Dairy Days 2020.

The main event is the "Drive." Vehicles will cruise around the City on a specific route. I am working with the Chief and Markesan's Emergency Management to design a safe and controlled route within the City.

Along the route, groups and citizens can display signs, decorations or themed dairy displays (live displays) showcasing our dairy heritage.

Service organizations and businesses can use this as a fund raising or advertising opportunity by setting up curbside delivery service to sell or distribute items. Another simple idea to raise money is hold an hourly 50/50 raffle.

Keeping social distancing in mind, I am working to obtain an FM transmitter that will broadcast up to 5 miles, so people can listen to the event in their cars on the FM radio.

A live DJ, or multiple guest DJ's can host the event and provide the ability to communicate with everyone at once at a safe distance.

During the Cruise, the Flag (Sunday is Flag Day), the Farm Family and the Graduating Class of 2020 will all get special recognition ceremonies.

The cruise will take place from 6-9pm.

The crowning moment of the evening is a large firework display in the industrial park. Most of the property around the industrial park is private, so good communication must take place to avoid trespassing issues.

To date I gathered unofficial pledges for about 50% of the cost for the firework show. The goal is \$6,000, but we can scale it down, if needed. Other than that, costs are minimal and should not exceed \$7,000.

Other events scheduled is the Lion's chicken BBQ on Sunday and hope to see other groups have smaller promotional events taking place over the three day weekend.

I received approval from the City's insurance company for the City to take on the liability for the event.

Saturday Itinerary

6pm	Opening Ceremony
7pm	Honor the Farm Family
8pm	Honor the Class of 2020
9pm	Closing Ceremony
9:30	Firework Display

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

May 14, 2019

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order at 7:01 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Bieszki, Ald. Henke (via teleconference), Ald. Thiem (arrived at 7:29 pm), Ald. Triemstra, and Clerk-Treasurer Amend. Also present was Berlin Journal Editor Roger Matthews, Paul Salzwedel and Martin Hansen. Ald. Kazda absent.
- 1.3 Citizen's Comments: Discussion on the Soldier's & Sailor's Park Beach; need to preserve it, keeps washing away. Betsy presented information to Council members for County ID cards.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Bieszki/Abendroth to approve the April 9 and April 16, 2019 Common Council minutes as presented; motion carried 4-0.
- 2.2-2.6 After review of all items, motion Triemstra/Bieszki to approve the April Police Report & Schedule, Public Property & Health Committee minutes of May 7, 2019, Finance, Personnel & Safety minutes of May 7, 2019, Streets, Buildings & Utilities minutes of May 7, 2019, to accept the April Markesan Library Director's Report and Library Board minutes of March 21, 2019; motion carried 4-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #35253-35322, electronic payments #EFT 0836-0850 and direct deposits #2880-2936 in the amount of \$141,854.37, and Utility Checks #12320-12343 in the amount of \$209,329.28; motion carried 4-0 on a roll call vote.
- 3.2 After review, by consensus the April 2019 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion, motion Bieszki/Triemstra to approve paying the Spielbauer Fireworks invoice and the donation of \$1500 for June Dairy Days; motion carried 4-0 on a roll call vote.
- 4.2 Following discussion and presentation from Paul Salzwedel, motion Bieszki/Triemstra to remove the 2 foot approach on the west side of 4 and 14 S. Bridge Street; motion carried 4-0. Motion Bieszki/Abendroth to replace sidewalk on north side of 4 S. Bridge Street (John St) with a new 6 foot sidewalk; motion carried 4-0. Motion Abendroth/Bieszki to replace the curb on the north side of 4 S. Bridge Street (John St); motion carried 4-0.
- 4.3 Following discussion, motion Abendroth/Triemstra to approve Rennert's Fire Equipment Supply Invoice for \$7,784.55 for supplies/equipment for the new Dodge Charger Squad Car; motion carried 4-0 on a roll call vote.
- 4.4 Following discussion, motion Abendroth/Triemstra to Rennert's to tear down and prep old Crown Vic Squad Car for sale; motion carried 4-0.
- 4.5 Following discussion, motion Bieszki/Triemstra to approve John Huhndorf to do mowing and maintenance inspections at Soldier's & Sailor's Park with an estimate of 180 hours for the season; motion carried 4-0 on a roll call vote.
- 4.6 Following discussion, motion Henke/Triemsta to approve the Raze Order on 2 buildings by July 31, 2019 and obtain bids for razing of buildings at 650 North Margaret Street; motion carried 4-0 on a roll call vote.
- 4.7 After discussion, motion Bieszki/Triemstra to approve the new vacation roll over policy for Handbook to include the limit of 80 hours for special circumstances per year; motion carried 4-0 on a roll call vote.
- 4.8 Following discussion, motion Abendroth/Bieszki to approve bid from Northeast Asphalt for black top patching for water main breaks not to exceed \$8,592.00; motion 4-0 on a roll call vote.
- 4.9 After discussion, motion Abendroth/Triemstra to approve the Operator's License for period ending 6/30/2019 for Jahaud R Lathrop, Cory Ray Strahota, Linda Moldenhauer, and Richard Moldenhauer; motion carried 4-0.

5. Old Business


- 5.1 Following discussion, motion Abendroth/Triemstra to approve pro-rated sick and personal days for the Deputy Clerk-Treasurer to be 60 hours sick and 5 hours personal a year and to revise the handbook; motion carried 4-0 on a roll call vote.

TO Markesan City Council,

I am asking you to
consider the following.

- 1) Remove the 2ft approach
on west ~~at~~ side of stubby's
old lot, (Bridge Street).
- 2) Replace sidewalk on north
side of stubby's old lot, (John Street)
with a new 6ft sidewalk.
- 3) Replace the curb on north
side of stubby's old lot, (John Street)

Paul pays
Sidewalks
City; Paul 50/50
on Curb & Gutter

Thank you,
Paul Salzwedel






#2 Motion - Steve - Dave - 4-0
North side another entry
conform to code handicap
Sidewalk to left - on North Side
4 ft fence - Black Iron
(Johnst Side)
to Alley



* Motion to take out 2 ft concrete
Steve - Dennis - 40
landscape w/ gravel ; Flower Pots
West on Bridge
Side

New
Quib



#3

New Curb

Station 14-4-0

